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# OHIO STATE BOARD OF COSMETOLOGY

1929 Gateway Circle

Grove City, Ohio 43123

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OFFICIAL BOARD MEETING MINUTES OF June 23, 2016

SPECIAL BUSINESS MEETING

### **TRANSCRIPTION NOTE (Exhibit A):**

Anderson Reporting Service, 3242 West Henderson Road, Suite A, Columbus, OH 43220 was the transcription service for this meeting. Transcript is attached as Exhibit A.

### **MEMBERS IN ATTENDANCE (Exhibit B):**

Thomas Taneff, Chairperson

Clara Osterhage, Vice Chairperson

Steven Thompson

Luke Hanks

Charles Penzone

Tasha Sheipline

**Staff in attendance:**

Christopher H. Logsdon, Executive Director

Lori Pearson, Deputy Director

Lori Flanery, Program Administrator 1

**Assistant Attorney General in attendance:**

Daniel Murry, Assistant Attorney General

**Others in Attendance:**

Elizabeth Murch, OSA

Emily Harrison, Kenneth's

Kylee Warren, Kenneth's

Gwendolyn Holland, Sport Clips

Rita Mako, Akron Beauty School

Bob Reichardt, Salon Institute

Patrick Thompson, Aveda Institute

Cindy Harlan, Ohio Hipoint Career Center

Angela Hodges, The Hornsby Group

Tim Hornsby, The Hornsby Group

Don Yearwood, OACS

Liz Spencer, Moler Beauty Academy

Juliet Pullin, Casal/Brown Aveda

Barb Bader, Brown Aveda/Casal

William Molder, Aveda Institute

Jennifer Lambert, Aveda Institute Columbus

Ed Stange, Artisan College of Cosmetology

Sue Langtoff, Artisan College of Cosmetology

Tammy Flores, Artisan College of Cosmetology

Jack Langtoff, Artisan College of Cosmetology

Jessica Riscilli, PMTS Cincinnati

Freda Holzberger, Aveda Fredriks Institute

Diane Palumbo, Aveda Fredriks Institute

Matt Wells, ODE

Lisa Doran, Salon Lofts

**Agenda item #1: CALL MEETING TO ORDER**

Mr. Taneff called the meeting to order at 1:00 p.m.

Agenda item 1a: Roll Call

Ms. Flanery took roll call and six members were present. Having noted a majority of members were present, Mr. Taneff proceeded to conduct business. Dr. Shalini Gupta and Valerie Benfer were not in attendance.

Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America

Following the roll call, Mr. Taneff asked members to stand and recite the Pledge of Allegiance to the Flag of the United States of America. Members and audience rose and recited the Pledge of Allegiance.

**Agenda item #2: NEW BUSINESS**

**Considering the Board directives on curriculum and hours earned continuance of the current manager training programs to the advanced practice training programs pursuant to Sub. S.B. 213.**

Agenda item 2a: Resolution #1 (Exhibit C)

Mr. Logsdon stated that the first item of business was Resolution #1, which addressed proposed directives to advance the implementation of Sub. S.B. 213, with reference to the advanced practice curriculum design and policies concerning individuals that are currently enrolled in the manager training programs or have completed such programs. Mr. Logsdon stated that the curriculum design material provided in advance to the Board are based upon the subjects and cumulative hour requirements for the current manager training program for cosmetology and branches of cosmetology. A review of the current curriculum, Mr. Logsdon stated, demonstrates advanced practice components that may be continued into an approved advanced training curriculum for cosmetology and each branch of cosmetology. Mr. Logsdon stated that the proposed concept corresponds in measure with Sub. S.B. 213, wherein the word “managing” is replaced with “advanced” throughout Chapter 4713 of the Revised Code. Similarly, he continued, the process would be completed through renamed the managing curriculum the advanced practice curriculum for cosmetology and each branch.

Mr. Logsdon read the following resolution into the record:

**Subject: Resolution to direct the Executive Director of the Ohio State Board of Cosmetology to draft rules and/or procedures on: (1) the recognition of currently approved Manager’s training program curriculums as being changed to be Advanced Practice training curriculums pursuant to Sub. S.B. 213; (2) the recognition of hours earned while currently enrolled in an approved Manager’s program on or before the effective date of Sub. S.B. 213 for continuance into an approved Advanced Practice training program; (3) the recognition of hours earned in a Manager’s program prior to the effective date of Sub. S.B. 213 that are less than five years old for continuance into an approved Advanced Practice training program; and (4) the recognition of Manager’s training and the associated hours completed prior to the effective date of Sub. S.B. 213 from an approved Manager’s training curriculum as being eligible for an Advanced Practice Examination.**

**WHEREAS**, the Ohio State Board of Cosmetology (hereafter “the Board”) is authorized under Chapter 4713 of the Ohio Revised Code to regulate the practice of Cosmetology, branches of Cosmetology, and Tanning facilities; and

**WHEREAS**, the Board is authorized under Section 4713.08 (A)(13) to “Establish standards for board approval of, and the granting of credits for, training in branches of cosmetology at schools of cosmetology licensed in this state;”

**WHEREAS**, the Board must implement the provisions of Sub. S.B. 213 on or before the effective date of the Act on September 11, 2016.

**BE IT RESOLVED** that:

The Board hereby directs the Executive Director of the Board to draft rules and/or procedures to:

- (1) Recognize currently approved Manager’s training program curriculums as being changed to “Advanced Practice” training program curriculums on or after September 11, 2016.
- (2) Recognize hours earned by students currently enrolled in an approved Manager’s Training program on or before the effective date of Sub. S.B. 213 for continuance into an approved Advanced Practice training program.
- (3) Recognize hours earned in a Manager’s program prior to the effective date of September 11, 2016 that are less than five years old from the student’s original date of enrollment in the approved Manager’s training program for continuance into an approved Advanced Practice training program.
- (4) Recognize Manager’s training and associated hours completed prior to the effective date of Sub. S.B. 213 from an approved Manager’s training curriculum as being eligible for an Advanced Practice Examination.

Motion #2: Ms. Osterhage moved to approve Resolution #1 as read. Mr. Thompson seconded the motion. Discussion: None. Roll call vote taken - motion carried: 5– Yes, 1 – No (Penzone).

Agenda item 2b: Frequently Asked Questions Document (Exhibit D)

Mr. Logsdon presented the frequently asked questions document concerning issues related to Sub. S.B. 213. Mr. Logsdon stated the document addresses questions received since the enactment of the bill and that it was his intent to publish the FAQ. Mr. Logsdon stated he would bring additional questions and answers to the Board at subsequent regular meetings. Mr. Logsdon recommended to adopt of the FAQ document.

Motion #3: Mr. Hanks moved to adopt the FAQ document. Ms. Shepline seconded the motion. Discussion: Mr. Logsdon stated that he wants to make sure the motion includes a statement indicating the FAQ as presented is subject to counsel approval.

Subsidiary motion: Mr. Hanks moved to adopt the FAQ document subject to the Board's counsel review of it. Mr. Thompson seconded the motion. Discussion: Ms. Osterhage stated she was a little concerned about the comprehension level of the answers. Ms. Osterhage stated that she was concerned the answers, due to the level of response, may lead to more questions. Ms. Osterhage provided an example with question #2 and recommended rewording the response. Mr. Logsdon responded by explaining his intent and stating that the finality of the answer may be "Yes," but such a response may be downline in the process. Mr. Logsdon stated that he knows "Yes" or "No" may be the simplest answer, but at the moment, it may not be the most accurate answer. Mr. Taneff asked if the Board would have the opportunity to continue to simplify the response. Mr. Logsdon stated, "Yes," the document is a living document that could be changed and will be changed once certain actions are completed. Mr. Taneff recommended getting the current FAQ in place as soon as possible, but to continue working on simplifying and revamping subsequent versions of it. No further discussion. Subsidiary Motion: Roll call vote taken - motion carried: 6- Yes.

Main Motion: Roll call vote taken - motion carried: 6- Yes.

Agenda item 2c: Resolution #2 (Exhibit E)

Mr. Logsdon stated that Resolution #2 addresses proposed directives to issue an advanced practice license to all individuals that hold a valid managing license. Mr. Logsdon stated the Act requires the Board to complete this action within two years of the effective date of the Bill; however, Mr. Logsdon proposed not waiting two years, but to complete the action on September 11, 2016. Mr. Logsdon read the Resolution as follows:

**Subject: Resolution to direct the Executive Director of the Ohio State Board of Cosmetology to issue an Advanced Practice license pursuant to Section 3 of Sub. S.B. 213 to individuals holding a valid managing license for the level of licensure obtained by the individual prior to the effective date of the Act.**

**WHEREAS**, the Ohio State Board of Cosmetology (hereafter "the Board") is authorized under Chapter 4713 of the Ohio Revised Code to regulate the practice of Cosmetology, branches of Cosmetology, and Tanning facilities; and

**WHEREAS**, the Board is required to implement the provisions of Section 3 of Sub. S.B. 213 on or after the effective date of the Act.

**WHEREAS**, Section 3 of Sub. S.B. 213 states:

Not more than two years after the effective date of this act, the State Board of Cosmetology shall issue an advanced license to all individuals holding a valid managing license for the level of licensure attained by the individual prior to the effective date of this act.

**BE IT RESOLVED** that:

The Board hereby directs:

1. The Executive Director of the Board to issue an advanced practice license to all individuals holding a valid managing license for the level of licensure attained by the individual prior to the effective date of Sub. S.B. 213 on or after September 11, 2016.
2. A valid license shall be any Managing license issued by the Board prior to September 11, 2016, that has a credential status of active, active in renewal, expired, lapsed, or escrowed. The advanced practice license issued shall have the same credential status as the Managing license upon which it is based.
3. Issuance of an advanced practice license shall be completed upon entering the advanced practice license record upon the electronic Ohio licensure system and not the physical issuance of the license certificate.

4. The Executive Director to inform all current, valid advanced practice license holders of the issuance of the advanced practice license upon mailing of the agency's 2017 renewal notice to all active advanced practice licensees due to expire on January 31, 2017.
5. All individuals that renew the advanced practice license shall receive an updated license certificate after renewing the advanced practice license.

Mr. Logsdon summarized the last two directives.

Motion #4: Mr. Hanks moved to approve Resolution #2 as read. Ms. Shepline seconded the motion. Discussion: None. Roll call vote taken - motion carried: 5- Yes, 1 - Abstained (Penzone).

**Agenda item #3 EXECUTIVE SESSION**

None.

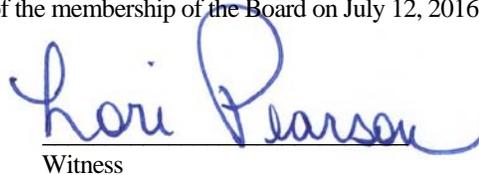
**Agenda item #4 ADJOURNMENT**

Motion #5: Ms. Shepline moved to adjourn. Mr. Thompson seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 6- Yes.

The meeting adjourned at 1:20 p.m.

Executive Director's Certification: These are a true account of the proceedings in accordance with Section 121.11 of the Ohio Revised Code, approved by a majority of a quorum of the membership of the Board on July 12, 2016.

  
Christopher H. Logsdon, Executive Director

  
Witness