



THE OHIO STATE BOARD OF COSMETOLOGY

1929 Gateway Circle Grove City, Ohio 43123
(614) 466-3834 & Fax: (614) 644-6880 www.cos.ohio.gov

Examination Admittance Information

All candidates **MUST** present one of the following forms of current, valid picture identification: Driver's license, passport, current year school ID, State, or Federal issued ID. Required identification must be presented before examination results will be issued to a candidate.

Candidates will be required to reschedule their entire examination under the following conditions:

Candidates arriving without current, valid picture identification (driver's license, passport, state/federal issued ID, etc) will not be permitted to take their examination and will be required to reschedule. Identification must be presented in person during the check-in process at the Board office. **(Faxed or emailed copies will not accepted)**

Any candidate arriving after the initial examination check-in process is complete and examination doors are closed will not be granted admittance into the examination. If a candidate returns to the examination center after the time allotment has expired for a lunch break, the candidate will not be permitted to complete the remainder of the examination and will be required to reschedule the entire examination.

Any candidate who does not attend a scheduled examination date or cannot be admitted to the examination for any reason will be required to reschedule and pay an additional fee prior to receiving a rescheduled examination date. Examination fees are non-refundable and cannot be transferred to another date.



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Examination Dress Code Requirements

All students must be dressed in professional attire in order to be admitted to the State Board licensure examination(s). Please see the guidelines below for a complete definition on the dress code requirement of the Ohio State Board of Cosmetology.

Ohio Administrative Code 4713-5-28

Attire for applicants taking examinations at the board

- (A) All applicants shall wear professional clothing when scheduled to take the state exam at the board exam center.
 - (1) Applicants shall be dressed in professional attire in order to be admitted to the testing center.
 - (2) Clothing that is comfortable and practical for work, such as pants or a skirt or school uniform and clean shoes are acceptable attire. A clean smock or apron may be worn over professional attire.
 - (3) The following examination attire is not permitted in the examination center during an examination: tank tops, t-shirts with offensive language, beach wear, torn, dirty or tattered clothing or clothing that reveals the midriff or lower back and clothing that is extremely low cut.
- (B) An applicant not admitted to the test center due to attire shall be dismissed, and required to reschedule for the state examination.