
OHIO STATE BOARD OF COSMETOLOGY

1929 Gateway Circle

Grove City, Ohio 43123

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OFFICIAL BOARD MEETING MINUTES OF February 14, 2017

REGULAR BUSINESS MEETING

TRANSCRIPTION NOTE (Exhibit A):

Anderson Reporting Service, 3242 West Henderson Road, Suite A, Columbus, OH 43220 was the transcription service for this meeting. Transcript is attached as Exhibit A.

ATTENDANCE (Exhibit B):

Thomas Taneff, Chairperson

Clara Osterhage, Vice Chairperson

Rowena Yeager

NeCole Cumberlander

Charles Penzone

Luke Hanks

Tasha Sheipline

Staff in attendance:

Christopher H. Logsdon, Executive Director

Lori Pearson, Deputy Director

Lori Flanery, Program Administrator 1

Charley Yaniko, Board in-house counsel

Assistant Attorney General in attendance:

Daniel Murry, Assistant Attorney General

Others in Attendance:

Angela Hodges, The Hornsby Group

Tim Hornsby, The Hornsby Group

Jessica Price, Massage Envy Spa

Gwen Holland, Sports Clips

Jeff Geisinger

Emily Harrison, Kenneth's

Michael Schuh, Michaels Salon

Angela Ramsey, WCSCC & OCCTA

Jill Wells, Jillian's Salon

Colleen Peterson, Charles Penzone Salons

Grace Phillips, Pentace

Jessica Doggett, PMTS

Bernadine Neal, COHS

Katt Marriott

Pat Dinh, Ohio Cosmo

Elizabeth Murch, Ohio Salon Association

Bob Gray

Charlie Gross, Creative Images

Carey Ransom-Toeash

Lorie Cathcart, Great Clips

Agenda item #1: CALL MEETING TO ORDER

Mr. Taneff called the meeting to order at 1:00 p.m.

Agenda item 1a: Roll Call

Ms. Flanery took roll call and seven members were present. Having noted a majority of members were present, Mr. Taneff proceeded to conduct business. Dr. Gupta was not present.

Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America

Following the roll call, Mr. Taneff asked members to stand and recite the Pledge of Allegiance to the Flag of the United States of America. Members and audience rose and recited the Pledge of Allegiance.

Agenda item 1c: Approval of Meeting Agenda (Exhibit C)

Motion #1: Ms. Osterhage moved to approve the meeting agenda for February 14, 2017. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - carried: 7 – 0.

Agenda item 1d: Election of Board Chair (Exhibit D collective)

Mr. Taneff called for nominations for Board Chair. Ms. Osterhage nominated Mr. Taneff. Mr. Taneff inquired if there were any other nominations. Hearing none, Mr. Taneff then directed members to proceed with the vote. Ballots were collected and the following votes reported: 7 affirmative votes for Mr. Taneff. Mr. Taneff was elected as Board Chair for the year beginning February 14, 2017 until the first scheduled meeting in 2018. The ballots will be attached to the record of the Board as Exhibit D collective.

Agenda item 1e: Election of Board Vice-Chair (Exhibit E collective)

Mr. Taneff inquired if there were any nominations for Vice-Chair. Mr. Penzone nominated Ms. Osterhage. Mr. Taneff inquired if there were any other nominations. Hearing none, Mr. Taneff then directed members to proceed with the vote. Ballots were

collected and the following votes reported: 7 affirmative votes for Ms. Osterhage. Ms. Osterhage was elected as Board Vice-Chair for the year beginning February 14, 2017 until the first scheduled meeting in 2018. The ballots will be attached to the record of the Board as Exhibit E collective.

Agenda item #2: APPROVAL OF PREVIOUS MEETING MINUTES (Exhibit F)

Agenda item 2a: Approval of Previous Meeting Minutes (Exhibit F)

Motion #2: Ms. Shepline moved to approve the meeting minutes of January 10, 2017. Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7- Yes.

Agenda item #3: OFFICER AND STAFF REPORTS (Exhibit G)

Agenda item 3a: Chairperson's Report

Mr. Taneff had no report.

Agenda item 3b: Executive Director's Report (Exhibit G)

Mr. Logsdon filed a written report. Mr. Logsdon provided a verbal review of his report.

Mr. Logsdon provided a summary of the Board's financial position, stating the agency expenditures are well within budget parameters and budget projection continue to suggest that payroll costs will remain under budget. Expenditures in the Board's 520 account have risen significantly due to online service fees for electronic transactions incurred during renewal processing. Mr. Logsdon reported that as of February 2, 2017, the Board had processed 110,527 transactions. Mr. Logsdon stated that he is reviewing a number of capital purchases and that funds would be transferred, if approved by the Board.

Next, Mr. Logsdon reviewed the biennial budget recommendations for the Board that are contained in the Executive budget. Mr. Logsdon informed the Board that the recommendations also include merging the Ohio State Barber Board with the Ohio State Board of Cosmetology. Testimony before the Ohio House of Representative's Finance Sub-Committee is scheduled for March 7, 2017.

Discussion: Ms. Osterhage inquired about the funding for the merger based upon prior initiatives and funding proposals to accomplish the same. Mr. Logsdon informed the member that he is currently working with the Office of Budget and Management to gather additional information to understand the recommended funding logic.

Next, Mr. Logsdon discussed meetings and travel incurred since the last board meeting.

Next, Mr. Logsdon provided members with a summary of the biennial licensing renewal, stating the agency logged 110,527 online transactions as of February 2, 2017. Mr. Logsdon stated that in comparison to the Board's 2015 renewal, which had ten more days of processing time, the 2017 renewal had 7,120 more people renew online. Also, Mr. Logsdon reported that 65,598 persons reported completing their human trafficking course. Mr. Logsdon stated the staff will be considering lessons learned and developing recommendations for the Board.

Next, Mr. Logsdon updated the Board on rules that were final filed on February 6, 2017 and rules that are scheduled for public hearing on March 6, 2017.

Discussion: Mr. Penzone inquired if the rules listed had already been reviewed. Mr. Logsdon informed the Board that the rules listed in his report had already been presented to the Board and were now in filing process. Some of the rules listed, he stated, are ready for final filing. Some other rules listed, he stated, have not had a public hearing yet. Mr. Logsdon stated that comments received during a public hearing may or may not impact how a rule is filed.

Mr. Penzone inquired if someone wanted to modify or eliminate a rule what the procedure would be. Mr. Logsdon stated that once a rule goes through public hearing, the Board has an opportunity to look at amendments that may come out of the review process. Mr. Logsdon stated that the Board has the authority to consider its rules at any time, regardless of the filing process. Mr. Logsdon stated the Board has discretion in this concern.

Mr. Penzone clarified by iterating so any rule could be brought up at a meeting and adjustments or changes made to it. Mr. Logsdon stated that doing so would be the Board's prerogative.

Next, Mr. Logsdon reminded members of the 2016 financial disclosure deadline.

Next, Mr. Logsdon stated the staff had completed a CE program meeting the requirement for Laws and Rules updates, which would be made available on the agency website.

Next, Mr. Logsdon stated a candidate has accepted a position as an Examiner for the Board and that the Board would need to confirm the appointment.

Last, Mr. Logsdon introduced the agency's inspection staff to the public and the Board and recognized them for their service.

Motion #3: Mr. Penzone moved to approve the Executive Director's Report. Mr. Hanks seconded the motion. Discussion: Ms. Osterhage recognized the inspection staff, referring to them as being extraordinary. Roll call vote taken - motion carried: 7- Yes.

Motion #4: Ms. Osterhage moved to approve the following resolution:

WHEREAS, The Board is authorized under O.R.C. 4713.06 to employ staff as necessary to administer Chapter 4713 of the Revised Code, and

WHEREAS, pursuant to approved policy 2 – III, Appointment of Executive Director and Delegated Duties, the Board has authorized the Executive Director to employ office staff as necessary to carry out the Board's responsibilities under Chapter 4713 of the Revised Code, and

WHEREAS, the Executive Director has identified a need to fill an open Examiner/Inspector position,

BE IT RESOLVED, that the Board affirms the employment of Amy Bergstrom for the position of Inspector.

Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7- Yes.

Agenda item #4: COMMITTEE REPORTS

Agenda item 4a: Administrative Review Committee Report (Exhibit H)

Mr. Taneff asked Mr. Logsdon to present the Administrative Review Committee (ARC) report. Mr. Logsdon reported that the ARC met on February 8, 2017. Mr. Logsdon then began reviewing the ARC's recommendation for each case listed in the ARC report. Mr. Taneff interjected on behalf of Mr. Penzone. Mr. Penzone inquired if reading the report was necessary since the Board

received it in advance of the meeting. Mr. Logsdon responded that it was the Board's discretion how it wished to handle the process. Mr. Taneff agreed with Mr. Penzone. Ms. Osterhage also agreed that summarizing the report was not necessary and that she trusts the recommendations of the ARC. Mr. Taneff called the question on approval of the report.

**Names and identifying information was redacted from the Administrative Review Report. For the purpose of discussion, matters were referred to only by case number and referenced by case number verbally. Identifying information based upon the correlating case number was added during the writing of the minutes where specific reference or motion is entered upon the board's journal.*

Motion #5: Mr. Penzone moved to confirm the Administrative Review Committee (ARC) report, as referenced hereto by attachment to the minutes of the Board. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 – Yes.

Mr. Penzone inquired who put the Board member binders together. Ms. Flanery was recognized and Mr. Penzone thanked Ms. Flanery for the work she put into preparation of the meeting material in the binders.

Agenda item 4b: Resolution to modify OHNs (Exhibit I)

Mr. Taneff asked Mr. Logsdon to review the resolution. Mr. Logsdon explained that the ARC has received a number of cases recently that are based on the same issue. Mr. Logsdon stated that he is seeking authorization to amend hearing notices that address the code citations noted. Mr. Logsdon clarified that the change being requested would be prior to the issuance of a notice of opportunity for hearing.

Motion #6: Ms. Osterhage moved to approve the following resolution:

WHEREAS, Section 4713.14 of the Revised Code prohibits an "individual" from engaging in any activity listed under this section of the Revised Code, and

WHEREAS, The Executive Director has identified regular issuance of inspection reports alleging a salon has engaged in a prohibited activity under Section 4713.14 of the Revised Code,

BE IT RESOLVED, that the Board authorizes the Executive Director, with advice and consent of internal counsel, to modify any Notice of Opportunity for Hearing, issued as a result of an inspection finding that alleges a salon has violated a provision or provisions of Section 4713.14 of the Revised Code, so that the Notice of Opportunity for Hearing is issued to the individual owner or corporation of record associated with the salon.

Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7– Yes.

Ms. Osterhage inquired about the use of the terms "individual" and "corporation." Mr. Logsdon clarified that the law speaks to the violation being against an individual and that in the context of the resolution a corporation would be an individual. Ms. Osterhage inquired about an individual licensee and the resolution needs to be [modified]. Mr. Logsdon stated that it would not need to be [amended].

Agenda item #5: PUBLIC TESTIMONY

- Bob Gray

Mr. Taneff asked Mr. Gray to provide his name, address, and purpose for the record. Mr. Gray provided his name and the name of his business and business address.

Mr. Gray stated that he and his wife own a salon, although he is not involved directly with the salon. Mr. Gray stated that his wife suffered a serious illness on Memorial day 2014, while hospitalized another serious issue was found that required surgery, which was performed in July. In November of the same year, Mr. Gray stated his wife suffered a significant cardiac event, which she nearly died from and another later in December. Mr. Gray stated that his wife did not correctly note that the tanning certification expired at the end of 2014, not 2016.

Mr. Gray stated that he and his wife take education seriously. He stated that he attended a three-day course back in the 1990's before certification was required. He stated the expiration was an oversight. Mr. Gray stated that due to hospital stays and things beyond their control, the certification was not timely. Mr. Gray stated that all of their employees are trained and at no time was there danger to consumers using the services. Mr. Gray asked the Board to consider forgiveness of fine issued.

- Martin Noriega

Mr. Noriega was not present.

- Tim Hornsby, Hornsby Group

Mr. Hornsby deferred until the next meeting.

- Jessica Price (Exhibit J)

Ms. Price provided her name and address for the record. Ms. Price stated that her company is requesting a review of the chemical peel restrictions. Mr. Price stated that their concern is the standards relating to the competent practice of an esthetician, which restricts chemical peels performed by esthetician to a 30% solution with a final formulation with a pH value not less than 3.0. Ms. Price stated she and her colleagues would like to submit that peels with a pH of less than 3.0, when performed by a licensed esthetician who has received training or under the direction of a representative of a product manufacturer, are safe and beneficial. In view of these findings, Ms. Price, stated the proposal was worthy of the Board's consideration. Ms. Price stated that a survey conducted found that 44 state boards permit peels in the 3.0 to 1.0 pH range by an esthetician with no impediment, including physician oversight. Ms. Price stated that only six states have unique restrictions that do not represent the consistent and best practice for the vocation. Ms. Price stated that in preparation, she has documented an abundance of businesses in Ohio that are in violation of the rule. Ms. Price stated that the blatant and widespread disregard for the regulation is of considerable concern.

Ms. Price stated that the spa professionals she represents respect the Board's authority and they recognize that practitioners who do not pose a threat to the integrity of the Board and the profession, and consumers – they maintain that low pH peels are safe procedures and should be offered by trained, proficient practitioners. Ms. Price asked the Board to revisit the restriction, which she states appears to be influenced by the 1998 CTFA CIRF expert panel that deemed formulas with a pH of 3.0 are safe. Ms. Price stated that the report did not address whether formulas below a pH of 3.0 were comparably safe. Ms. Price stated that consumers can purchase and perform peels at home with a pH as low as .6. The broad market availability has created a situation where skin care professionals cannot remain competitive with the availability of products to consumers. Ms. Price stated that she hoped the Board would find merit in her request.

Mr. Penzone asked Mr. Logsdon what happens to testimony such as those heard. Mr. Logsdon stated that the staff tries to develop research around issues to provide the Board with recommendations. Mr. Logsdon stated that he wants to make sure the Board has enough information to make decisions not just from a practical perspective, but a legal perspective. Mr. Logsdon reminded the Board that they do not have to accept staff recommendation, but the recommendation provided is based on staff research to allow the Board to make the best decision. Mr. Penzone inquired if Ms. Price's request would require a rule change. Mr. Logsdon affirmed it was a rule.

Agenda item #6: UNFINISHED BUSINESS

None.

Agenda item #7: OLD BUSINESS

None.

Agenda item #8: NEW BUSINESS

Agenda item 8a: Committee Appointments

Mr. Taneff stated the Board has three standing committees: Rules Committee, Curriculum Review Committee, and the Administrative Review Committee. The following were appointed:

Rules Committee Assignment:

Clara Osterhage
Luke Hanks
Charles Penzone

Curriculum Review Committee:

Tasha Shepline
NeCole Cumberlander
Rowena Yeager

Administrative Review Committee

Thomas Taneff

Discussion: Mr. Penzone inquired if three members were permitted. Mr. Logsdon stated that a majority of a quorum of the Board is required to transact business and three would not meet that requirement. Additionally, Mr. Logsdon added that the committees develop recommendations for the Board and do not vote or act for the Board. Mr. Penzone inquired about Board vacancies. Mr. Logsdon stated that the Board has three open positions. Mr. Penzone inquired about the number of members in the recommended merger between the Board and the Ohio State Barber Board. Mr. Logsdon stated thirteen members were in the proposed legislation. Some additional discussion concerned members meeting outside of a public meeting. Mr. Logsdon directed questions concerning sunshine law to the Ohio Ethics Commission.

Agenda item 8b: Continuing Education – Laws and Rules (Exhibit K)

Mr. Logsdon introduced the matter stating the staff had completed a continuing education program on Laws and Rules updates. Ms. Osterhage inquired if an education provider could use the program to achieve the one-hour requirement. Ms. Osterhage inquired about the hour on safety and sanitation. Mr. Logsdon stated the Am. Sub. S.B. 213 made safety and sanitation education a two-hour requirement. Ms. Osterhage inquired if the Laws and Rules could be incorporated into another program. Ms. Pearson stated, “No.” The course, she continued, is only offered by the Board, because of a need for consistency and accuracy of information with the Laws and Rules. Mr. Logsdon agreed stating that as a matter of policy he did not feel it would be a good idea

to permit anyone to represent the State’s regulations in laws and rules. Ms. Osterhage inquired if the course would be required for the next renewal. Mr. Logsdon affirmed it would. Ms. Osterhage inquired if it would be an online course. Mr. Logsdon affirmed it would be at no cost. Mr. Taneff called the question on the matter.

Motion #7: Ms. Osterhage moved to approve the online course titled, “Ohio cosmetology Laws and Rules” attached hereto and incorporated herein for the purpose of meeting the one hour continuing education requirement on laws and rules updates pursuant to ORC Section 4713.09 Ms. Shepline seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 – Yes.

Agenda item 8c: Policy Manual Review and Approval (Exhibit L)

Mr. Logsdon stated that the policy manual is reviewed each year and updated. Mr. Logsdon stated a change document was provided to members.

Motion #8: Ms. Osterhage moved to approve the policy manual, attached hereto and incorporated herein, including amendments to:

Policy	Title
2.2	Conduct of Board
2.3	Per diem Rate
2.4	Appointment of Executive Director and Delegated Duties
2.14	All Legal Matters and Licensee/Consumer Complaints or Grievances and Investigations
3.1	Employee Work Schedules, Meal/Break Periods, Flex Time, and Overtime
3.7	Leave Time, LOA, and Leave Without Pay
3.14	Weather emergency
3.18	Employee Discipline

Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 7 – Yes

Agenda item 8d: Bond Requirements for Adult Education (Exhibit M)

Mr. Logsdon stated that item 8 d was a draft letter the agency would like approved to send out to adult education programs referencing the requirement under ORC 4713.44(A)(8) to have a surety bond.

Motion #9: Mr. Hanks moved to approve the correspondence on bond requirements for adult education program, attached hereto and incorporated herein. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 7 – Yes

Agenda item 8e: Correspondence Review and Response – Michael Schuh (Exhibit N)

Mr. Logsdon stated that Mr. Schuh recently inquired about testimony he presented to the Board. Mr. Logsdon stated that a draft response was attached.

Motion #10: Ms. Osterhage moved to approve correspondence response to inquiry filed by Mr. Michael Schuh, attached hereto and incorporated herein Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 7 – Yes

Agenda item 8f: Records Retention Schedule – Administrative Action (Exhibit O)

Mr. Logsdon reviewed the recommended retention schedule.

Motion #11: Mr. Hanks moved to approve the proposed records retention schedule for administrative action records, attached hereto and incorporated herein Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 7 – Yes

Agenda item 8g: Hearing Officer Report and Recommendation

R&R – 1: In the matter of Andrea L. Osborn, COSM.011681, Case #2016-418 (Exhibit P)

Motion #12: Mr. Penzone moved to approve the hearing examiner’s findings of fact in the matter of Andrea L. Osborn, COSM.011681, COSA.011681, Case #2016-418. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

Motion #13: Ms. Sheipline moved to approve the hearing examiner’s conclusions of law in the matter of Andrea L. Osborn, COSM.011681, COSA.011681, Case #2016-418. Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

Motion #14: Ms. Sheipline moved to approve the hearing examiner’s recommended Order of the Board in the matter of Andrea L. Osborn, COSM.011681, COSA.011681, Case #2016-418 to impose a \$250.00 fine. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

The Order will be entered upon the Board’s journal and attached hereto as an exhibit to the proceedings.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

R&R – 2: In the matter of Ashley J. Williams, IC.047252, COSA.047252, Case #2016-486 (Exhibit Q)

Motion #15: Ms. Osterhage moved to approve the hearing examiner’s findings of fact in the matter of Ashley J. Williams, IC.047252, COSA.047252, Case #2016-486. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

Motion #16: Ms. Cumberlander moved to approve the hearing examiner’s conclusions of law in the matter of Ashley J. Williams, IC.047252, COSA.047252, Case #2016-486. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

Motion #17: Ms. Yeager moved to approve the hearing examiner’s recommended Order of the Board in the matter of Ashley J. Williams, IC.047252, COSA.047252, Case #2016-486 and issue no sanction. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

The Order will be entered upon the Board’s journal and attached hereto as an exhibit to the proceedings.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

R&R – 3: In the matter of Maxine S. Thomas, MANM.117714, MANA.117714, Case #2016-503 (Exhibit R)

Motion #18: Ms. Osterhage moved to approve the hearing examiner's findings of fact in the matter of Maxine S. Thomas, MANM.117714, MANA.117714, Case #2016-503. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

Motion #19: Ms. Cumberlander moved to approve the hearing examiner's conclusions of law in the matter of Maxine S. Thomas, MANM.117714, MANA.117714, Case #2016-503. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

Motion #20: Ms. Osterhage moved to approve the hearing examiner's recommended Order of the Board in the matter of Maxine S. Thomas, MANM.117714, MANA.117714, Case #2016-503 to impose a \$250.00 fine. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7 – Yes.

The Order will be entered upon the Board's journal and attached hereto as an exhibit to the proceedings.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

Agenda item 8h: Correction to Previously Approved Orders of the Board

CORR-1 (Exhibit S)

Motion #21: Ms. Osterhage moved to vacate the Order of the Board in the matter of case 2016-479 dated 1/10/2017 as item #5 and approve CORR-1, COS-Issue Report NOV Business + Credential dated 02/06/2016 to 02/06/2017, case 2016-479, Order of the Board with corrected fine of \$500.00. The Board Order will be journalized and attached hereto as an exhibit. Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 – Yes.

CORR-2 (Exhibit T)

Motion #22: Ms. Osterhage moved to vacate the Order of the Board in the matter of case 2016-555 dated 1/10/2017 as item #21 and approve CORR-2, COS-Issue Report NOV Business + Credential dated 02/06/2016 to 02/06/2017, case 2016-554, Order of the Board with corrected case number and fine \$350.00 fine. The Board Order will be journalized and attached hereto as an exhibit. Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 – Yes.

CORR-3 (Exhibit U)

Motion #23: Ms. Osterhage moved to vacate the Order of the Board in the matter of case 2016-565 dated 1/10/2017 as item #14 and approve CORR-3, COS-Issue Report NOV Business + Credential dated 02/06/2016 to 02/06/2017, case 2016-555, Order of the Board with corrected case number, changes status from action pending to board reviewed, and enters a fine of \$250.00 fine. The Board Order will be journalized and attached hereto as an exhibit. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 – Yes.

CORR-4 (Exhibit V)

Motion #24: Ms. Osterhage moved to vacate the Order of the Board in the matter of case 2016-569 dated 1/10/2017 as item #15 and approve CORR-4, COS-Issue Report NOV Business + Credential dated 02/06/2016 to 02/06/2017, case 2016-565, Order

of the Board with corrected case number and fine \$450.00 fine. The Board Order will be journalized and attached hereto as an exhibit. Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 – Yes.

CORR-5 (Exhibit W)

Motion #25: Ms. Osterhage moved to vacate the Order of the Board in the matter of case 2016-532 dated 1/10/2017 as item #16 and approve CORR-5, COS-Issue Report NOV Business + Credential dated 02/06/2016 to 02/06/2017, case 2016-569, Order of the Board with corrected case number and fine \$250.00 fine. The Board Order will be journalized and attached hereto as an exhibit. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 – Yes.

Agenda item 8i: Board Orders to Enforce Notices of Opportunity for Hearing (Items #1 - #12) – (Exhibit X collective)

Motion #26: Ms. Shepline moved to approve Orders of the Board as listed on “COS – Issue Report NOV Business + Credential” dated 02/06/2016 to 02/06/2017 as items #1 through item #12 and the Orders to be journalized and attached hereto as an exhibit. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 7 - Yes

The Orders of the Board shall become effective upon the date of mailing of the Orders.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

Agenda item 8j: Board Orders to Approve Settlement Agreements (Items #13- #27) (Exhibit Y collective)

Motion #27: Mr. Penzone moved to approve the Consent Agreements as listed on “COS – Issue Report NOV Business + Credential” dated 02/06/2016 to 02/06/2017 as items #13 through item #27 and the entered upon the Board’s journal as an Order of the Board and attached hereto as an exhibit. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 7 - Yes.

The Orders of the Board shall become effective upon the date of mailing of the Order.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

Agenda item #9 EXECUTIVE SESSION

None.

Agenda item #10 ADJOURNMENT

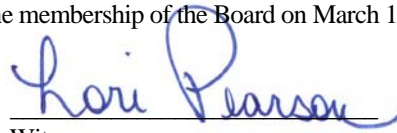
Motion #28: Mr. Penzone moved to adjourn. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 7- Yes.

The meeting adjourned at 2:14 p.m.

Executive Director's Certification: These are a true account of the proceedings in accordance with Section 121.11 of the Ohio Revised Code, approved by a majority of a quorum of the membership of the Board on March 14, 2017.



Christopher H. Logsdon, Executive Director



Witness