

**OHIO STATE COSMETOLOGY AND BARBER BOARD**

1929 Gateway Circle  
Grove City, Ohio 43123

Board Meeting Minutes  
November 10, 2020

**Agenda item #1: CALL MEETING TO ORDER**

Vice Chairwoman NeCole Cumberlander called the meeting to order at 1:00 pm. The meeting was held via Microsoft Teams.

***Agenda item 1a: Roll Call***

- Mr. Thomas Taneff, Chairperson – not present
- Ms. NeCole Cumberlander – present
- Mr. Luke Hanks – present
- Ms. Clara Osterhage – present
- Mr. Charles A. Penzone – present
- Ms. Jessica Price-Kovach – present
- Mr. Kenji Prince -present
- Ms. Tasha Sheipline – present
- Ms. Kim Thomas – present
- Ms. Rowena Yeager- present
- Ms. Jennifer Wolfe, MSN, APRN, NP-C – present

***Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America***

Chairwoman Cumberlander led the Board, Executive Director, Margaret Rolf, Deputy Director, Lori Pearson, Board in-house Counsel, Charley Yaniko, Board liaison Lori Flanery, Assistant Attorney General Jahan Karamali, and Information Technologist 3, Thomas Nguyen, and members of the general public in attendance in the pledge of allegiance.

***Agenda item 1c: Approval of Meeting Agenda***

Ms. Kim Thomas moved for the approval of the proposed meeting agenda was and was seconded by Ms. Clara Osterhage. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

**Agenda item #2: APPROVAL OF PREVIOUS MEETING MINUTES**

***Agenda item 2a: Approval of Previous Meeting Minutes – July 14, 2020***

Ms. Rowena Yeager moved for the approval of the September 8, 2020 meeting minutes and was seconded by Ms. Kim Thomas. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes

- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

**Agenda item #3: Officer and Staff Reports**

***Agenda item 3a: Report from the Chairperson***

Ms. Cumberlander did not have a report.

***Agenda item 3b: Executive Director’s Report***

Executive Director Rolf reported that a draft copy of the agency’s audit for July 1, 2018 – June 30, 2020 was received.

Barber renewals continue to be underway and barbers have until December 1 to complete their application. The portal for cosmetology renewals opened on October 3. The board has sent out numerous email reminders alerting licensees to the process on how to renew their license.

Executive Director Rolf reviewed the status of the exam center and the availability of exam openings noting that additional exam space has been developed in the Board Room of the office. Noted, however, is the number of students who either do not show or cancel at the last moment thereby adding to the backlog of students who want to take the exam. Schools are being notified when their student does not show to ask for their assistance with this challenge.

One new career technical school has opened since our last meeting.

Finally, it was noted that due to the ongoing pandemic, any Board employees currently working from home will continue to do so until May 28, 2021.

**Agenda item #4: Committee Reports**

There were no Committee Reports.

**Agenda item #5: Old Business**

There was no old business.

**Agenda item #6: New Business**

***Agenda item 6a: Resolution Meeting Dates for 2021***

Mr. Luke Hanks moved to approve the resolution and Mr. Kenji Prince seconded. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes

- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

***Agenda item 6b: Resolution to Delay Implementation of Changes to the Barber Practical Examination***

Ms. Clara Osterhage moved to approve the resolution and Ms. Tasha Sheipline seconded. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

***Agenda item 6c: Resolution to Establish Criteria for Barber CE Providers***

Ms. Tasha Sheipline moved to approve the resolution and Ms. Clara Osterhage seconded. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

***Agenda item 6d: Proposed Rule 4713-21-10(N)***

Mr. Luke Hanks moved to approve 4713-21-10(N) and Ms. Rowena Yeager seconded. Ms. Clara Osterhage requested clarification of the rule which was provided by Mr. Charley Yaniko. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

**Agenda item 6e: Reciprocity Applicants Under R.C. Section 4709.08**

Ms. Clara Osterhage moved to approve the issuance of a license to Kesnel Oscar based upon the waiver of the requirements of Section 4709.08 of the Ohio Revised Code, however, he must successfully pass the Ohio Barber examination and Mr. Kenji Prince seconded. Mr. Luke Hanks requested additional background information which was provided by Ms. Lori Pearson. Roll call was called

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

Ms. Clara Osterhage moved to approve the issuance of a license to Lori Ehrisman based upon the wavier of the requirements of Section 4709.08 of the Ohio Revised Code and Ms. Rowena Yeager seconded. Ms. Clara Osterhage requested additional background information which was provided by Ms. Lori Pearson. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

Ms. Rowena Yeager moved to approve the issuance of a license to Ralph Jones based upon the waiver of the requirements of Section 4709.08 of the Ohio Revised Code, however he must successfully pass the Ohio Barber examination and Ms. Kim Thomas seconded. Ms. NeCole Cumberlander, Mr. Kenji Prince and Mr. Charles Penzone requested additional background information which was provided by Ms. Lori Pearson. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – no
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – no
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- no
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

***Agenda item 6f: Corrections to Previously Approved Orders of the Board – Group Approval***

Ms. Rowena Yeager moved to approve Board Orders listed as items #1 on the Administrative Action report dated November 10, 2020, as Orders of the Board and enter them upon the Board’s journal as exhibit to the record and Ms. Clara Osterhage seconded. Mr. Charley Yaniko provided background information. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP - yes

***Agenda item #6g: Board Orders to Enforce Notices of Opportunity for Hearing – Group Approval***

Mr. Luke Hanks moved to approve Board Orders listed as items #2 through item #40 on the Administrative action report dated November 10, 2020, as Orders of the Board and enter them upon the Board’s journal as exhibit to the record and Ms. Clara Osterhage seconded. Ms. NeCole Cumberlander requested background information which was provided by Mr. Charley Yaniko. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP – yes

***Agenda item #6h: Consent Agreement Approval – Group Approval***

Ms. Clara Osterhage moved to approve Consent Agreements listed as items #41 through item #58 in the Administrative Action report dated November 10, 2020 as Orders of the Board and enter them upon the Board’s journal as exhibit to the record and Mr. Luke Hanks seconded. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

- Ms. Jennifer Wolfe, MSN, APRN, NP – yes

**Agenda item #7: Public Testimony**

Written testimony was provided by Ms. Lisa Wigginton requesting a continuing education waiver. Mr. Charley Yaniko reviewed the administrative rule which does not permit us to grant the requested waiver.

**Agenda item #8: Adjournment**

Ms. Clara Osterhage moved for adjournment and Mr. Charles Penzone seconded. Roll call was called.

- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles Penzone - yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP – yes

The Board adjourned at 1:38 pm.