

OHIO STATE COSMETOLOGY AND BARBER BOARD

1929 Gateway Circle
Grove City, Ohio 43123

Board Meeting Minutes
May 12, 2020

Agenda item #1: CALL MEETING TO ORDER

Chairman Thomas Taneff called the meeting to order at 1:06 pm. The meeting was held via Microsoft Teams.

Agenda item 1a: Roll Call

- Mr. Thomas Taneff, Chairperson – present
- Ms. NeCole Cumberlander – present
- Mr. Luke Hanks – present
- Ms. Clara Osterhage – present
- Mr. Charles A. Penzone – present
- Ms. Jessica Price-Kovach – present
- Mr. Kenji Prince -present
- Ms. Tasha Sheipline – present
- Ms. Kim Thomas – present
- Ms. Rowena Yeager- present
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - present

Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America

Chairman Taneff led the Board, Executive Director, Margaret Rolf, Deputy Director, Lori Pearson, Program Administrator I, Lori Flanery, Board in-house Counsel, Charley Yaniko, Assistant Attorney General, Jahan Karamali, Barber Examination Manager, Ed Highley, and Information Technologist 3, Thomas Nguyen, and members of the general public in attendance in the pledge of allegiance.

Agenda item 1c: Approval of Meeting Agenda

The approval of the proposed meeting agenda was moved by Mr. Luke Hanks and seconded by Ms. Clara Osterhage. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Agenda item #2: APPROVAL OF PREVIOUS MEETING MINUTES

Agenda item 2a: Approval of Previous Meeting Minutes – April 3, 2020

Mr. Kenji Prince moved for the approval of the April 3, 2020 meeting minutes and was seconded by Ms. Tasha Sheipline. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes

- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Agenda item #3: Officer and Staff Reports

Agenda item 3a: Report from the Chairperson

Mr. Thomas Taneff had no report.

Agenda item 3b: Executive Director’s Report

Executive Director Rolf reported that all employees of the Board have been working remotely for several weeks.

The Governor announced that salons, barbershops, and tanning facilities can begin to reopen on May 15. We will be providing a brief video for licensees that reminds them of all sanitation requirements on our website. Additionally, following the recommendation from the Advisory Group, the Board will provide a universal sign for licensees to post regarding infection control and nonservice to clients displaying symptoms of COVID-19.

With the salons, barbershops, and tanning facilities reopening, our inspectors will be returning to the field to ensure that Board laws and rules are being followed. The inspectors will not return, however, until we have secured appropriate PPE for them. We anticipate this will be soon.

Barber renewals were set to begin on May 3, 2020, but it has been determined to delay sending out notices until barbers can return to work. In compliance with HB 197, barbers will have an extended period in which to complete their renewal process until December 1, 2020. All barbers have been alerted that their license will not expire until December 1, 2020. Continuing education for Barbers will be required for the renewal process that will begin in 2022.

In accordance with directions from the State, the Board identified a 20% reduction in our current fiscal year budget.

We are aware that as of April 30, we have 1078 individuals who are test-eligible. We are working with the Governor’s Office to reopen testing to help ensure that salons and barbershops have the needed personnel going forward. Additionally, the Board staff is developing a video to provide to schools and their student to present helpful information for examinations.

Regarding continuing education, it is recognized that our licensees who are currently required to complete such programs, will be limited in coursework available to them. This is also an expense to licensees that for many could be a barrier to being licensed. While the Board already provides a no cost one-hour program on our laws and rules we are working to also provide a free/no cost two-hour program on safety and sanitation. We hope to have this completed in the next few weeks. Both will be available on our website. It is our hope that providing these free, required continuing education programs will help the licensees during these challenging times.

Legislation:

No new information to provide.

Schools:

Following the Board's actions of expanding distance learning opportunities for students attending cosmetology and barber schools, we saw many of the schools move to this model. The Governor's Executive Order expanding this distance education option will expire on August 6, 2020. As a result, we are working on a survey to send out to the schools and will consult with NACCS to bring solutions to the Board that will allow schools to continue utilizing distance learning beyond the 6% permitted in our standard rules today.

Personnel:

Due to the State's hiring freeze, both the customer service and paralegal positions have been put on hold indefinitely. For the customer service position, we are working to see how technology may be of assistance, especially as we start the renewal process.

Agenda item #4: Committee Reports

Curriculum Committee Report

Mr. Kenji Prince provided a report of the Curriculum Committee that met earlier in the day.

Agenda item #5: Old Business

There was no old business.

Agenda item #6: New Business

Agenda item 6a: Revised Barber Practical Exam

During discussion, Mr. Kenji Prince requested to consider the proposed revised barber practical exam as two separate issues. In-House Counsel, Charley Yaniko, assisted in wording the motions for each issue.

Mr. Kenji Prince moved to approve the proposed chemical changes to the revised barber practical exam and Ms. Rowena Yeager seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Mr. Kenji Prince moved to approve the proposed use of mannequins to the revised barber practical exam for non-chemical services, but to revisit the issue at the first Board meeting after Ohio Governor Mike DeWine lifts the current public health emergency, and Ms. Rowena Yeager seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes

- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Agenda item 6b: Revised Advanced Curriculum

Ms. Clara Osterhage moved to approve the revised advanced curriculum and Ms. Rowena Yeager seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – no
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Agenda item 6c: Continuing Education Resolution

Mr. Luke Hanks moved to approve the Resolution to waive certain continuing education requirements for the cosmetology 2020 renewal cycle and Ms. Tasha Sheipline seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Agenda item 6d: Consent Agreement approval – group approval

Ms. NeCole Cumberlander moved to approve Consent Agreements listed as items #1 through item #51 on the Administrative Action report dated May 12, 2020 as Orders of the Board and enter them upon the Board’s journal as exhibit to the record and Ms. Rowena Yeager seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes

- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Agenda item #7: Executive Session

No executive session was held.

Agenda item #8: Public Testimony

No public testimony was provided.

Agenda item #9: Adjournment

Ms. Rowena Yeager moved for adjournment and Ms. Tasha Sheipline seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

The Board adjourned at 1:47 pm.