
OHIO STATE COSMETOLOGY AND BARBER BOARD

1929 Gateway Circle

Grove City, Ohio 43123

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Waverly Willis, OBBA

Laura Clemente, OBBA

Elizabeth Murch, OSA

Mike D'Amico, Allstate Barber College

Wezlynn Davis, OBBA, The Beauty Lab

Fouad Radwan, Meryma'at Barber College

Dana Wilson, Toledo Barber College

Sabrina Walden, Ohio Salon Schools Group

Angela Ramsey, OCCTA, Wayne County Schools Career Center

Melinda Williams, OCCTA, Madison Adult CC

Matt Wells, Ohio Department of Education

Robert Catanza, OBBA

Skylar Cumberlander

Agenda item #1: CALL MEETING TO ORDER

Mr. Taneff called the meeting to order at 1:00 p.m.

Agenda item 1a: Roll Call

Ms. Flanery took roll call and seven members were present. Ms. Cumberlander and Ms. Thomas were not in attendance. Having noted a quorum of members were present, Mr. Taneff proceeded to have the Board conduct business.

Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America

Following the roll call, Mr. Taneff asked members to stand and recite the Pledge of Allegiance to the Flag of the United States of America. Members and audience rose and recited the Pledge of Allegiance.

Agenda item 1c: Approval of Meeting Agenda (Exhibit C)

Motion #1: Ms. Osterhage moved to approve the meeting agenda for September 10, 2018. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken – motion carried: 7 - Yes.

Discussion on the functioning of microphones by Mr. Taneff – no action.

Agenda item #2: APPROVAL OF PREVIOUS MEETING MINUTES (Exhibit D)

Agenda item 2a: Approval of Previous Meeting Minutes (Exhibit D)

Motion #2: Mr. Hanks moved to approve the August 13, 2018 meeting minutes of the State Cosmetology and Barber Board. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 – Yes.

Agenda item #3: OFFICER AND STAFF REPORTS

Agenda item 3a: Chairperson's Report

No report.

Agenda item 3b: Executive Director's Report (Exhibit E)

Mr. Logsdon filed a written report. Mr. Logsdon provided a brief verbal review of his report.

Mr. Logsdon stated that he did provide the Board with a list of expenditures to date and all purchase orders. Mr. Logsdon stated that he was seeking Board approval to tentatively expend approximately \$29,545.00 to replace servers reaching their lifecycle. Mr. Logsdon stated that the older servers would be repurposed for business continuity.

Mr. Logsdon stated that the Board's proposed FY 2020/2021 budget was complete and ready for filing.

Next, Mr. Logsdon noted that a new inspector, Mr. Jeffrey Innocenzi, was offered, and has accepted, a position as a Barber Inspector for the Cuyahoga County area. Mr. Logsdon stated that he would be seeking a motion to affirm the hiring.

Mr. Logsdon provided the Board with statistics on barber renewal and noted that he included all of the actions taken by the Board to encourage timely renewal of licensure. Mr. Logsdon noted that approximately 80% of Barbers and Barbershop had completed renewal.

Mr. Logsdon noted rules currently under review, but he did not add comment to his written report.

Mr. Logsdon stated that the Barber examination was transitioned to the agency facility on August 14, 2018, and early indications are that the transition was successful.

Last, Mr. Logsdon noted that the Board's annual report was nearly complete, but some IT issues have restricted examination data extraction.

Mr. Taneff clarified that two motions were being sought. Mr. Logsdon affirmed the Chair's understanding.

Motion #3: Mr. Penzone moved to approve the Executive Director's report. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 - Yes.

Motion #4: Mr. Hanks moved to approve a tentative expenditure of funds (approximately \$29,545.00) to purchase replacement servers for the agency. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 - Yes.

Agenda item #4: COMMITTEE REPORTS

Agenda item 4a: Rules Committee Report (Exhibit F)

Mr. Taneff asked Mr. Hanks to give the Rules Committee report. Mr. Hanks noted that the committee met prior to the Board meeting at approximately 10:30 a.m. with five members present. Mr. Hanks reported that the Committee approved the prior meeting minutes and then reviewed rules proposed for five-year review. Mr. Hanks stated that Mr. Logsdon provided the committee with information on the Board's duty to review rules every five years. Mr. Hanks stated that rules were proposed for rescission, amendment, new, or no change. He stated that Mr. Logsdon discussed the staff's process and philosophy employed during the review process. Mr. Hanks stated that Mr. Yaniko then went through each rule and the proposed recommendations. Mr. Hanks reviewed discussion on the proposed rules. Following discussion, Mr. Logsdon, he stated, reviewed comments received on rules filed with the Office of Common Sense Initiative. Mr. Hanks stated that Mr. Logsdon was not recommending any action related to comments received other than changes already approved by the Board. Mr. Hanks stated that discussion on the rules did not result in any changes.

Motion #5: Ms. Osterhage moved to approve the Rules Committee report. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7 - Yes.

Agenda item #5: PUBLIC TESTIMONY

None.

Agenda item #6: UNFINISHED BUSINESS

None.

Agenda item #7: OLD BUSINESS

None.

Agenda item #8: NEW BUSINESS

Agenda item 8a: FY 2020/2021 budget review (Exhibit G collective)

Mr. Logsdon provided the members with a summary of the FY 2020/2021 budget request. Mr. Logsdon stated that the Board's budget request had to be filed on or before September 12, 2018. Mr. Logsdon stated that budget recommendations were submitted with the changes defined. Mr. Logsdon then led the members through the budget assumptions considered. Mr. Logsdon stated that the budget is designed to address current service levels. Mr. Logsdon stated that the budget would propose reducing the current personnel ceiling by 1.0 FTE. Additionally, the budget recommendations took into consideration all reduced expenditure estimates and how savings could be allocated to address cost increases. Mr. Logsdon explained assumed cost savings and any assumed cost increases. Mr. Logsdon stated that the Board is required, under section 4713.10 (B) of the Revised Code, to

biennially review fees and adjust them as needed to meet the Board's expenses. The budget, he stated was proposing fee increases, which were provided to members. Mr. Logsdon stated that fee increases were anticipated during the prior biennial budget.

Discussion: Mr. Penzone inquired about maintenance expenses. Mr. Logsdon explained that maintenance was not referring to maintaining a facility, but any costs that maintain the agency, excluding personnel and equipment costs.

Ms. Cumberlander arrived at 1:17 p.m.

Ms. Osterhage inquired about the fee changes, specifically the salon fees. Mr. Logsdon stated that he would research the issue and provide her with an answer. Ms. Osterhage inquired about the total. Mr. Logsdon stated that the board's total revenue must exceed its expenditures, but the change information provided to the members only addresses the recommended fee changes. Mr. Yaniko stated that the recommended salon fee change would not include initial applications.

Motion #6: Ms. Osterhage moved to approve the recommended FY 2020/2021 budget. Ms. Yeager seconded the motion.
Discussion: None.

Ms. Thomas arrived at 1:20 p.m.

Roll call vote taken - motion carried: 8 - Yes. Ms. Thomas did not vote on the matter.

Agenda item #5: PUBLIC TESTIMONY CONT'D

Mr. Logsdon informed the Board that a person had signed in to speak. Mr. Taneff reopened the agenda item.

Waverly Willis

Mr. Willis provided his name and address for the record. Mr. Willis stated that he is the Chairman of the Ohio Barber and Beauty Alliance and that he wanted to introduce himself. Mr. Willis stated that he hopes the organization and the Board can create some synergy and he informed the Board that the organization would be attending Board meetings.

Agenda item 8b: Action on rules due for five-year review on 11/1/2018 and 02/28/2019
(Exhibit H collective)

Mr. Logsdon reviewed resolution 9/10/2018, Agenda item 8(b). Mr. Logsdon explained that the resolution would permit the filing of the rules reviewed by the Rules Committee prior to the Board meeting. Mr. Logsdon noted that there were no changes in the rules provided to members.

Motion #7: Ms. Osterhage moved to approve resolution 8(b), 09/10/2018 to propose draft rules as listed in the resolution and as attached to the Board's minutes. Further to authorize the Executive Director to file the proposed rules with the Office of CSI, JCARR, Legislative Services Commission, the Secretary of State, and delegates to the Executive Director, after the JCARR jurisdiction end date, the authority to final file and order the adoption of listed rules. Ms. Yeager seconded the motion.
Discussion: None. Roll call vote taken - motion carried: 9 - Yes.

Agenda item 8c: Resolution to affirm employment (Exhibit I)

Motion #8: Mr. Hanks moved to approve resolution 8(c), 09/10/2018 to affirm the employment of Jeffrey Innocenzi. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - motion carried: 9 - Yes.

Agenda item 8d: Approval of barber teacher curriculum (Exhibit J)

Motion #7: Ms. Cumberlander moved to approve the barber teacher curriculum and assigned hours and attach the approved curriculum to the minutes as an exhibit. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 9 – Yes.

Agenda item 8e: Reports and Recommendations

None.

Agenda item 8f: Corrections to Previously Approved Orders of the Board (Exhibit K)

Names and identifying information were redacted from the Administrative Action Report. For the purposes of discussion, matters were referred to only by case number and referenced by case number verbally. Identifying information based upon the correlating case number was added during the writing of the minutes where specific reference or motion is entered upon the board's journal.

Motion #8: Ms. Osterhage moved to approve corrections to Board Orders listed as item CORR-1 on Administrative Action report dated September, 2018, and enter the corrected Orders of the Board upon the Board's journal as exhibit to the record. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 9 – Yes.

Agenda item 8m: Board Orders to Enforce Notices of Opportunity for Hearing (Items #1 – #6) (Exhibit K)

Motion #9: Ms. Osterhage moved to approve Board Orders listed as items #1 through item #6 on the Administrative Action report dated September 2018, as Orders of the Board and enter them upon the Board's journal as exhibit to the record. Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 9 - Yes.

The Orders of the Board shall become effective upon the date of mailing of the Order.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

Agenda item 8n: Consent Agreement Approval (Items #7 – #13) (Exhibit K)

Motion #10: Ms. Osterhage moved to approve the Consent Agreements listed as items #7 through item #13 on the Administrative Action report dated September 2018, as Orders of the Board and enter them upon the Board's journal as exhibit to the record. Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 9 - Yes.

The Orders of the Board shall become effective upon the date of mailing of the Order.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

Agenda item #9 EXECUTIVE SESSION

None.

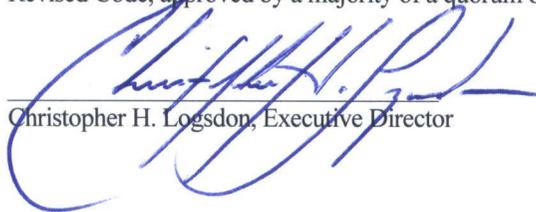
Agenda item #10 ADJOURNMENT

Mr. Taneff called for a motion to adjourn.

Motion #11: Ms. Osterhage moved to adjourn. Ms. Thomas seconded the motion. Discussion: None. Roll call vote taken.
Motion carried: 9 - Yes.

The meeting adjourned at 1:30 p.m.

Executive Director's Certification: These are a true account of the proceedings in accordance with Section 121.11 of the Ohio Revised Code, approved by a majority of a quorum of the membership of the Board on October 22, 2018.



Christopher H. Logsdon, Executive Director



Witness